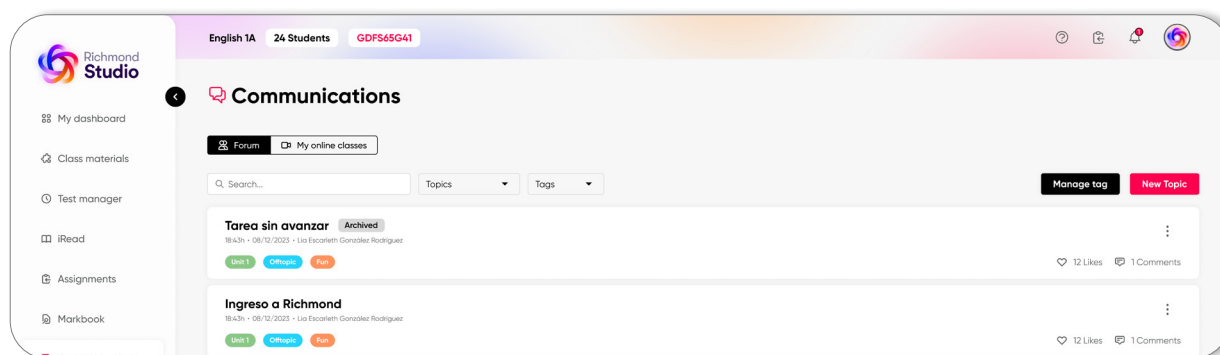# Communications

It is a space for message exchange between class members and creating online classes.
It facilitates direct communication and the resolution of doubts.

Forum

A space where teachers and students interact to share announcements of interest and/or resolve doubts.
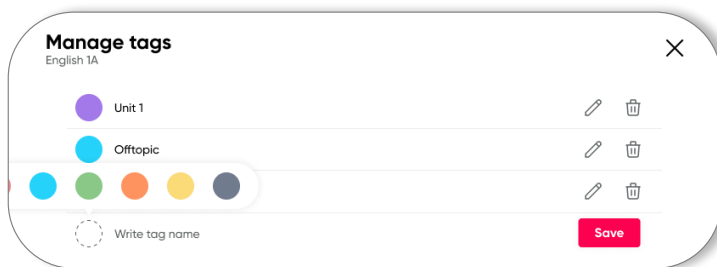

To create a new topic:

1. Click on **New Topic**.

2. Assign a **Title**.

3. Write the message/ announcement.

4. Select a **Tag**.

5. Click on **Create**.

ℹ️ For students to have access to the books, the teacher needs to unlock them and assign them to the class.

Manage tags
English 1A

🟣 Unit 1	✏️	🗑️
🔵 Offtopic	✏️	🗑️
🔵 🟢 🟠 🟡 ⚫	✏️	🗑️

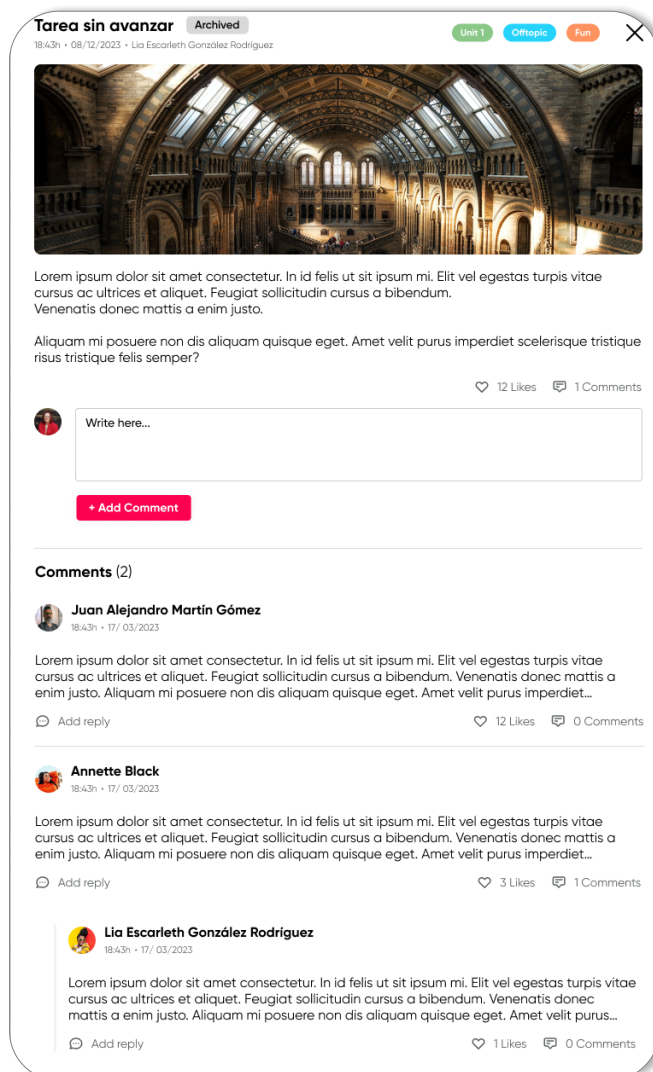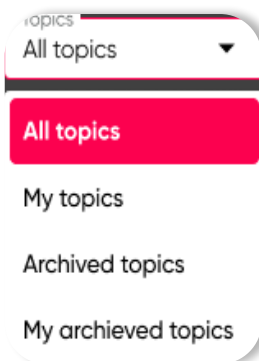⚪ Write tag name   **Save**

TTo create tags:

1. Click on Manage tag.

2. Select a tag color.

3. Assign a tag name.

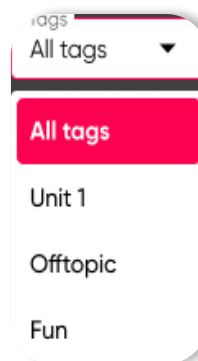The messages created will be visible to all students, and they can respond by click on **+Add Comment.**

Tarea sin avanzar Archived   Unit 1 Offtopic Fun ✕
18:43h • 08/12/2023 • Lia Escarleth González Rodríguez

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Aliquam mi posuere non dis aliquam quisque eget. Amet velit purus imperdiet scelerisque tristique risus tristique felis semper?

♡ 12 Likes   💬 1 Comments

Write here...

+ Add Comment

Comments (2)

Juan Alejandro Martín Gómez
18:43h • 17/ 03/2023

Lorem ipsum dolor sit amet consectetur. In id felis ut sit ipsum mi. Elit vel egestas turpis vitae cursus ac ultrices et aliquet. Feugiat sollicitudin cursus a bibendum. Venenatis donec mattis a enim justo. Aliquam mi posuere non dis aliquam quisque eget. Amet velit purus imperdiet...

💬 Add reply   ♡ 12 Likes   💬 0 Comments

Annette Black
18:43h • 17/ 03/2023

Lorem ipsum dolor sit amet consectetur. In id felis ut sit ipsum mi. Elit vel egestas turpis vitae cursus ac ultrices et aliquet. Feugiat sollicitudin cursus a bibendum. Venenatis donec mattis a enim justo. Aliquam mi posuere non dis aliquam quisque eget. Amet velit purus imperdiet...

💬 Add reply   ♡ 3 Likes   💬 1 Comments

Lia Escarleth González Rodríguez
18:43h • 17/ 03/2023

Lorem ipsum dolor sit amet consectetur. In id felis ut sit ipsum mi. Elit vel egestas turpis vitae cursus ac ultrices et aliquet. Feugiat sollicitudin cursus a bibendum. Venenatis donec mattis a enim justo. Aliquam mi posuere non dis aliquam quisque eget. Amet velit purus...

💬 Add reply   ♡ 1 Likes   💬 0 Comments

The available filters for effective searching are:

Topic filter

Topics
All topics ▼

| **All topics** |
| My topics |
| Archived topics |
| My archieved topics |

Tag filter

Tags
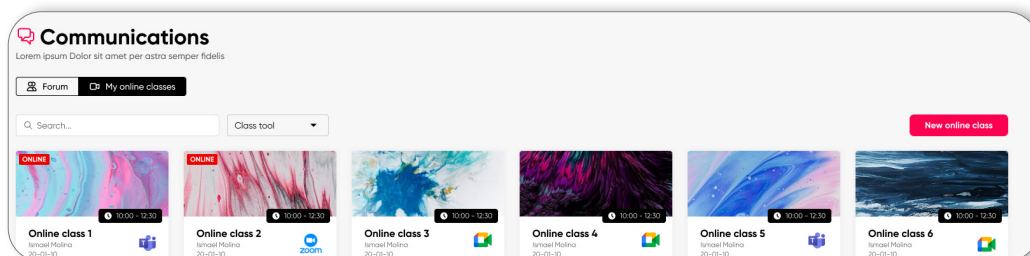All tags ▼

| **All tags** |
| Unit 1 |
| Offtopic |
| Fun |

My online classes

Teachers can create online classes.

1. Click on **New online class**.

2. Assign a **Title**.

3. Select the **start and end date and time** for the class.

4. Choose a tool for conducting **the class**.

5. Select the **students** who will have access.

6. Click on **Send**.

Create online class
English 1A

Write class settings

Title

| Date ▾ | Start hour ▾ | End hour ▾ |

Instructions

Choose an online class tool

| Microsoft Teams | zoom | Google Meet |

Select students

🔍 Search...

☐ Select all

☐ 👤 Juan Alejandro Martín Gómez

☐ 👤 Jerome Bell

☐ 👤 Annette Black

☐ 👤 Brooklyn Simmons

☐ 👤 Ralph Edwards

☐ 👤 Darrell Steward

☐ 👤 Kathryn Murphy

[Cancel] [Send]

It is possible to filter by tool for a more effective search.

Class tool

All Classes ▾

All Classes

Zoom

Microsoft Teams

Google Meet